

Deputy Clerk

The City of Cokato is seeking applicants for the position of **Deputy Clerk**. This position is the primary public point of contact at City Hall. In addition, this position manages the city's utility billing function along with other tasks. See job description for a list of other duties and required qualifications.

Applicants must be 18 years of age or older, with a high school diploma or equivalent. Excellent customer service skills are essential. Candidates will be required to successfully pass a background check. Position is full time (FT), hourly, with a starting salary of \$18.00 per hour/DOQ. To apply, submit a completed application to: City of Cokato, PO Box 1030, Cokato, MN 55321 or e-mail asmythe@cokato.mn.us **no later than 3:00 p.m. on Monday, April 1, 2019**. Applications and job description can be obtained at City Hall or on our website at www.cokato.mn.us. Equal Opportunity Employer.