



*In the Midst of  
Opportunity*

## Information Checklist for New Businesses

The following is intended to serve as a guide for businesses planning to expand in or move to Cokato, which are seeking EDA assistance. Please note; the information needed will vary depending on the type of business (industrial versus retail/service) and the level of assistance requested from the EDA or City.

By providing the following information, you will assist the EDA in efficiently and proactively identifying facilities and programs that may be available to assist your business.

### General Items

1. Name of your Business
2. Your current location, if this is an existing business
3. Number of years in business or business start up
4. If a start up business – do you have a business plan?
5. Type of business (industrial, retail, service)
6. Size of building or space needed.
7. Do you desire to own or lease a space?
8. Time frame for expansion or relocation
9. Current number of employees
10. Projected number of employees (within 2 years)
11. Any special utility needs (electrical, water, sewer)?
12. Is primary financing in place for the project?
13. If local assistance is required, what is the gap or level of assistance requested?
14. How did you select Cokato as the home for your business?