

**CITY OF COKATO**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**NOVEMBER 9, 2020, 7:00 P.M.**

**1. Call to Order and Pledge of Allegiance: 7:00 p.m. Council Chambers**

- Mayor Erickson called the Cokato City Council to order Monday, November 9<sup>th</sup>, 2020 at 7:00 p.m. in the council chambers. Members present were Mayor Erickson, Council Members Wilson, and Harju. Members absent – Amundsen, Sebring. Also present were members of the Public, Staff and Press.

**2. Approval of Agenda**

- **Motion** by Harju to approve the agenda with the addition of 5l. Canvas of 2020 Election Results, seconded by Wilson, all voted aye.

**3. Public Forum**

- **None**

**4. Consent Agenda Items**

- a. **Approval of Minutes from October 12, 2020 and October 19, 2020 (pages 1-3)**
- b. **Quarterly Activity Report – Cokato Museum (pages 4-6)**
- c. **Sheriff's Report (pages 7-11)**
- d. **Wright County Assessment Contracts (pages 12-15)**
- e. **Res – No 2020-52-55 Accepting Donation to the City of Cokato Fire Department (pages 16-20)**
- f. **\$326,000 Fund transfer from AmeriTrade to Kensington Bank (Auditor Requirement)**
  - Consent agenda items a, b, and c pulled for discussion.
  - **Motion** by Harju to approve Consent Agenda items d, e, and f, seconded by Wilson, all voted aye.
  - **Motion** by Wilson to approve 4a. Minutes from October 12, 2020 and October 19, 2020, seconded by Erickson, all voted aye.

**5. Mayors Report**

- a. **Remote Water Meter Bidding Package Update – See Memo**
  - Mayor Erickson and Council member Wilson will work with staff to bring a recommendation back to the council.
- b. **Fire Department SCBAs and Compressor Filler Purchase - See Memo**
  - **Motion** by Wilson to approve moving ahead with the purchase of SCBA equipment for the Fire Department, seconded by Harju, all voted aye.
- c. **CARES Funding Update – Business Application and Program Update - See Memo**
  - **Motion** by Wilson to approve the listed businesses for CARES Grant Funding, seconded by Harju, all voted aye.
- d. **Res – No 2020-56 Certifying Special Assessments for City Services – pages 21-22**
  - **Motion** by Harju to approve Res – No 2020-56 Certifying Special Assessments for City Services, seconded by Wilson, all voted aye.
- e. **Storm Water Fee Review - See Memo**
  - Item tabled will be discussed at a future meeting.
- f. **Draft Fee Schedule Ordinance for 2021 – pages 23-26**
  - Mayor Erickson recommended increasing Cemetery Plot Marking fee by \$75.
- g. **Street Lights Highway 12 Update – pages 27-53**

**h. 2021 Employee - Health Insurance (Memo page 54)**

- **Motion** by Wilson to approve using RTS Group for employee Health Insurance, seconded by Harju, all voted aye.

**i. Prorating Liquor Licenses due to COVID – Memo**

- **Motion** by Wilson to pro-rate the 2020 On-Sale Liquor Licenses for 4 months, seconded Harju, all voted aye.

**j. Examination of Contracted City Services for 2021 – Memo**

- **Motion** by Harju to terminate the contract with AccuServe for Ambulance Billing services and approve Expert T Billing, seconded by Wilson, all voted aye.
- **Motion** by Wilson to terminate the cleaning contract with Hutchfield Services and begin search for a new cleaning service, seconded by Harju, all voted aye.

**k. Highway 12 Payment to MNDOT - Memo**

- **Motion** by Erickson to hold payment to MNDOT until Hwy 12 issues with manholes and stoplight are addressed, seconded by Wilson, all voted aye.

**l. Res – No 2020-57 – Canvas of 2020 Election Results**

- **Motion** by Wilson to hold a special meeting on November 13, 2020 at 9:00am in City Hall to Canvas 2020 Election Results, seconded by Harju, all voted aye.

**6. Public Works/Parks Report**

**a. Street Project Update Phase I (pages 55-59)**

- **Motion** by Harju to hold a special meeting November 16, 2020 at 6:00pm in City Hall to discuss the Central City Street – Phase II, seconded by Wilson, all voted aye.

**7. Financial Reports (pages 60-87)**

**a. Approval of Claims - \$526,271.46**

- **Motion** by Harju to approve claims in the amount of \$526,271.46, seconded by Erickson, all voted aye.

**b. Cash and Budget Reports**

- **Motion** by Wilson to approve the Cash & Budget Reports, seconded by Harju, all voted aye.

**8. Reports & Information**

**a. Closed Session - 590 S Broadway Avenue – Sewer Issue at Property**

**b. Reminder - City Hall Closed November 11 Veterans Day and November 26 & 27, 2020 for Thanksgiving Holiday**

- Meeting Was Closed at 8:04pm to Discuss – 590 Broadway Ave S
- Meeting re-opened at 8:23pm, no action taken.

**9. Adjournment**

- **Motion** by Wilson to adjourn, seconded by Harju, all voted aye.
- Meeting adjourned at 8:23pm

  
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Andrew Carlson, City Clerk

  
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Gordon W. Erickson, Mayor