

REGULAR CITY COUNCIL MEETING MINUTES
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JANUARY 13, 2020

1. Call to Order and Pledge of Allegiance: 7:00 p.m. Council Chambers

- Mayor Erickson called the Cokato City Council to order Monday, January 13th, 2020 at 7:00 p.m. in the council chambers. Members present were Mayor Erickson, Council Members Amundsen, Wilson, Sebring and Harju. Also present were members of the Public, Staff and Press.

2. Approval of Agenda

- **Motion** by Harju to approve the agenda, seconded by Wilson, all voted aye.

3. Public Hearings

- **None**

4. Public Forum

a. Utility Waiver Request

- Amanda Racine – 110 6th St SW requested a waiver to the sewer portion of the utility bill.
- No Action taken by the council.

b. Deputy Sheriff's Report

- Wright County Sheriff's Deputy gave an update to the council of the month's activity.

5. Consent Agenda Items

a. Approval of Minutes from December 9, 2019 Regular City Council Meeting

b. Approval of Minutes from December 13, 2019 Special City Council Meeting

c. Approval of Minutes from December 23, 2019 Special City Council Meeting

d. Res No 2020-01 – Pre-Authorization of Claim Payments

e. Res No 2020-02 – Correcting 2020 Expenditure Budget

f. Res No 2020-03 – Accepting Donation to Fire Department

g. Res No 2020-04 – Accepting Donation to Ambulance Service

h. Res No 2020-05 – Accepting Donation for Peterson Park

i. Authorizing 2019 Ambulance Write-offs

- **Item h. Res No 2020-05 – Accepting Donation for Peterson Park was pulled for discussion.**
- **Motion** by Sebring to approve the Consent Agenda, seconded by Wilson, all voted aye.
- Councilmember Amundsen asked what the donation to Peterson Park would be used for. Council discussed and decided money would be used for future projects at Peterson Park.
- **Motion** by Amundsen to approve Res No 2020-05 – Accepting Donation for Peterson Park, seconded by Harju, all voted aye.

6. Mayors Report

a. Fire Department Annual Report and Approval of Officers

- **Motion** by Harju to approve the list of Officers as presented, seconded by Wilson, all voted aye. Sebring abstained.
- **Motion** by Harju to approve the Annual Fire Report, seconded by Wilson, all voted aye.

b. Recognizing Retirement of Jim Winkelman from Fire Department

- **Motion** by Sebring to accept the Retirement of Jim Winkelman from Fire Department, seconded by Harju, all voted aye.

- Council thanked Mr. Winkelman for his 25 years of service.
- c. Res No 2020-06 – Approving New Hires for Fire Department**
 - **Motion** by Sebring to approve Res No 2020-06 – Approving New Hires for Fire Department, seconded by Wilson, all voted aye.
- d. Ambulance Annual Report and Approval of Officers**
 - **Motion** by Wilson to approve the Annual Ambulance Report and Officers as presented, seconded by Sebring, all voted aye.
 - Councilmember conveyed his appreciation for the Fire and Ambulance service.
- e. Museum Annual Report**
 - Museum Director Ellison was unable to attend, she will present the report at the next regular council meeting.
- f. Res No 2020-07 – Approving Annual Appointments**
 - **Motion** by Harju to approve Res No 2020-07 – Approving Annual Appointments leaving the police commission vacant, seconded by Wilson, all voted aye.
 - Other vacancies on the appointment list will be filled when a new administrator is found.
- g. Res No 2020-08 – Approving Encroachment Agreement**
 - **Motion** by Sebring to approve Res No 2020-08 – Approving Encroachment Agreement, seconded by Wilson, all voted aye.
- h. Jackson/4th Street Alley Discussion**
 - **Motion** by Harju to Vacate the alley and retain the drainage and utility easements, seconded by Sebring, voting aye Sebring, voting nay Erickson, Harju, Amundsen and Wilson, motion fails 1-4.
 - No action taken by the council.
- i. City Center Road Project Discussion**
 - City engineer Halvorson updated the council on the timeline for the proposed road and utility project.
 - Staff will contact Ehlers to request a special meeting to discuss the financial aspects of the project.
- j. Status Report – Administrator Search**
 - Applications will be accepted through January 24th, personnel committee will review applicants and bring a recommendation to the next regular meeting.

7. Public Works/Parks

- a. Authorizing Repairs to Generator**
 - **Motion** by Harju to approve the repairs to the South generator by Ziegler in the amount of \$1,094.52, seconded by Wilson, all voted aye.
- b. Res No 2020-09 – Approving Additional Hire – Ice Rink Attendant**
 - **Motion** by Amundsen to approve Res No 2020-09 – Approving Additional Hire – Ice Rink Attendant, seconded by Sebring, all voted aye.

8. Financial Reports

- a. Approval of Claims – \$587,111.21**
 - **Motion** by Sebring to approve claims in the amount of \$587,111.21, seconded by Harju, all voted aye.
- b. Cash and Budget Reports**
 - **Motion** by Harju to approve Cash & Budget reports as presented, seconded by Wilson, all voted aye.

9. Reports & Information

- a. **Reminder – City Hall Closed Monday, January 20, 2020 for Martin Luther King, Jr. Holiday**
- b. **Reminder – Fire Commission Meeting Tuesday, January 28, 2020 at 5:30 p.m. – Fire & Ambulance Station**
- c. **Other FYI**

10. Adjournment

- **Motion** to adjourn by Harju, seconded by Sebring, all voted aye.
- Meeting adjourned at 7:45 p.m.