

REGULAR CITY COUNCIL MEETING MINUTES
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JANUARY 14, 2019

1. Call to Order and Pledge of Allegiance: 7:00 p.m. Council Chambers

- Mayor Erickson called the Cokato City Council to order Monday, January 14th, 2019 at 7:00 p.m. in the council chambers. Members present were Mayor Erickson, Council Members Amundsen, Martinson, Sebring and Harju. Also present were members of the Public, Staff and Press.

2. Oath of Office – Teresa Martinson

- Council Member Martinson took the Oath of Office.

3. Approval of Agenda

- **Motion** by Harju to approve the agenda with the addition of 5c. – Creamery Update - City Attorney David Anderson and changing 9a. - Approval of Claims amount to \$537,117.32, seconded by Sebring, all voted aye. **Motion carried.**

4. Public Hearings

- None.

5. Public Forum

a. Bounce Back Project – Annette Bohnsack

- Annette Bohnsack presented an overview of the local Bounce Back Project.

b. Wood Storage Ordinance – Tammy Paulson

- Tammy Paulson appealed to the City Council to modify the provisions of the Wood Storage Ordinance, and requested that the Council waive the current code enforcement action against her being conducted by the County Attorney’s office. No action taken by the Council on either request.

c. Creamery Update – City Attorney David Anderson

- City Attorney David Anderson (Kennedy & Graven) provided the Council an update on the current abatement action with the Creamery. Inspections have been conducted with permission of the owner, and the owner is currently addressing some of those findings. Given the current cooperation by the owner, Anderson advises letting the process play out and revisiting the status later this spring.

6. Consent Agenda Items

a. Approve Minutes of December 10, 2018 Regular City Council Meeting

b. Approve Minutes of December 18, 2018 Special City Council Meeting

c. Approve Renewal of Wright County Assessor’s Contract

d. Res No 2019-01 – Authorizing Pre-Payment of Claims

e. Accepting LMCIT Dividend for 2018

f. Authorizing 2018 Ambulance Write-offs

- **Motion** by Amundsen to approve the Consent Agenda, seconded by Harju, all voted aye. **Motion carried.**

7. Mayors Report

a. Res No 2019-02 – Annual Appointments

- Amundsen is willing to sit on the transit advisory committee if no one else is found to fill this seat.
- **Motion** by Sebring to approve Res No 2019-02 – Annual Appointments, seconded by Harju, all voted aye. **Motion carried.**

b. Fire Department – Annual Report and Approval of Officers

- **Motion** by Amundsen to approve Fire Department Officers as shown in report, seconded by Harju, all voted aye. **Motion carried.**
- Fire Chief Hutch Erickson gave the 2018 annual report.
- **Motion** by Harju to accept the annual report, seconded by Sebring, all voted aye. **Motion carried.**

c. Res No 2019-03 – Accepting Grant from Meeker Cooperative

- **Motion** by Amundsen to approve Res No 2019-03 – Accepting Grant from Meeker Cooperative, seconded by Martinson, all voted aye. **Motion carried.**

d. Res No 2019-04 – Accepting Donation to Fire Department

- **Motion** by Sebring to approve Res No 2019-04 – Accepting Donation to Fire Department, seconded by Harju, all voted aye. **Motion carried.**

e. Ambulance Service – Annual Report and Approval of Officers

- **Motion** by Amundsen to approve Ambulance Service Officers as shown in report, seconded by Martinson, all voted aye. **Motion carried.**
- Ambulance Director Jim Erickson gave the 2018 annual report.
- **Motion** by Martinson to accept the annual report, seconded by Harju, all voted aye. **Motion carried.**

f. Res No 2019-05 – Accepting Donation to Ambulance Service

- **Motion** by Harju to approve Res No 2019-05 – Accepting Donation to Ambulance Service, seconded by Sebring, all voted aye. **Motion carried.**

g. Authorizing Policy for Ambulance Account Collections

- Staff directed to work with Jim Erickson and Carl Harju to draft a policy for the next meeting.

h. Quarterly Museum Report

- Museum Director Johanna Ellison gave the quarterly Museum Report.
- **Motion** by Sebring to accept the quarterly report, seconded by Martinson, all voted aye. **Motion carried.**

i. Authorizing Conveyance to State

- **Motion** by Harju to approve the requested conveyance as outlined in the letter from Wright County, seconded by Sebring, all voted aye. **Motion carried.**

j. Adopting Facility Rental Policy

- **Motion** by Harju to approve Rental Policy as proposed, seconded by Martinson, all voted aye. **Motion carried.**

k. Authorizing Computer Purchase

- **Motion** by Amundsen to approve computer purchase, seconded by Harju, all voted aye. **Motion carried.**

l. Authorizing Lease Agreement with OPG-3 for Laserfiche

- Decision on proposed lease agreement tabled for a future meeting. Council would like a special meeting to have the vendor conduct a demonstration of the product.

8. Public Works/Parks

a. Accepting Resignation of Jared Merges

- **Motion** by Amundsen to accept resignation of Jared Merges effective January 24, 2019, seconded by Sebring, all voted aye. **Motion carried.**

b. Authorizing Job Posting for Public Works Maintenance II

- **Motion** by Harju authorizing job posting, seconded by Sebring, all voted aye. **Motion carried.**

c. Authorization to Purchase Lawn Mower

- **Motion** by Amundsen to authorize purchase of lawn mower from L&P Supply for \$8,000, seconded by Harju, **all voted aye. Motion carried.**

d. Authorize Repairs or Replacement for Stove at City Hall

- Staff directed to contact Mn Health Department to determine if a commercial stove is required. For now, turn off the gas and find out if anyone uses the stove. Will revisit next month.

9. Financial Reports

a. Approval of Claims – \$495,594.82

- **Motion** by Sebring to approve amended claims in the amount of \$537,117.32, seconded by Martinson, all voted aye. **Motion carried.**

b. Cash and Budget Reports

- **Motion** by Harju to accept Cash and Budget Reports, seconded by Sebring, all voted aye. **Motion carried.**

10. Reports & Information

a. Reminder – City Hall Closed January 21, 2019 for Martin Luther King, Jr. Holiday

b. Reminder – Fire Commission Meeting January 22, 2019 at 5:30 p.m. – Fire & Ambulance Station

c. FYI – Update from Congressman Tom Emmer’s Office

d. Other FYI

11. Adjournment

- **Motion** to adjourn by Harju, seconded by Martinson, all voted aye. **Motion carried.** Meeting adjourned at 8:47 p.m.

Annita M. Smythe, City Administrator

Gordon W. Erickson, Mayor